An arts administrator takes care of the business operations of an arts-oriented organization. Employers of arts administrators may be not-for-profit organizations (museums, most theater companies, musical organizations, etc., government agencies, and for-profit organizations like galleries and artists’ agents. Arts administrators may also work for corporations or foundations that support the arts.

In an arts organization, such as a theatre, an arts administrator often manages and promotes the activities of the organization. This involves interacting with artists, performers, supporters and organizational staff. Arts administrators usually have at least a bachelor's degree, and most have a master's or doctorate. Many have backgrounds in the arts as well, ranging from music to sculpting.

Students enrolled in the MA in Arts Administration program will:

1. Be both partner and supporter of the city’s museums, theaters, galleries and concert halls.
2. Be prepared for leadership in range of public, private, and non-profit arts institutions, and manage arts organizations of diverse sizes and types.
3. Will review best practices from the non-profit and the commercial art worlds, and will develop competency in finance, budget, resource development, marketing, entertainment law, arts education and outreach, public policy, and advocacy.

**JOB SEARCH WEBSITES**

- Americans for the Arts: http://www.americansforthearts.org/about-americans-for-the-arts/internships
- Association of Arts Administration Educators: http://www.artsadministration.org/jobs/
- Carnegie Hall: http://www.carnegiehall.org/Information/Jobs/
- HigherEdJobs.com: Arts and Museum Administration
- Lincoln Center: http://www.aboutlincolncenter.org/about/employment/overview
- Museums in NYC: http://www.ny.com/museums/all.museums.html
- NY Foundation for the Arts: https://www.nyfa.org/Classifieds/jobs
- NY Theater Group: http://www.tcg.org/about/membership/member_list.cfm

**PROFESSIONAL ASSOCIATIONS**

- Association of Arts Administration Educators: http://www.artsadministration.org/

The U.S. Department of Labor's Outlook Occupational Handbook projects employment of Arts Administrators to grow from 2012 to 2022 by approx. 3%